



FACTSHEET

Witnessing and Certifying Documents

If you need one of us to witness or certify a document for you, be prepared for us to ask a few questions first.

1. Is the document for use outside England and Wales?

If so, you will need our Notary Services and the fees mentioned below will not apply.

2. Is the document a statutory declaration for use in England and Wales?

If so, you need to attend in person in front of a qualified solicitor and produce ID and the fee is £5 per document plus £2 per exhibit/attachment.

3. Is the document simply certification of your ID for use in England and Wales?

If so, you need to attend in person with your ID and the letter asking you for this. The fee is £40 + VAT per person.

4. Is the document an ID1 form for the Land Registry in England and Wales?

If so, you need to attend in person with your ID and the letter asking you for this together with the form ID1. The fee is £125 + VAT for up to 2 people.

5. Have you been told that you need independent advice because of the nature of a document for use in England and Wales?

If so, you need to send the document and letter in advance, and we will make an appointment. The cost is likely to be at least £300 + VAT.

6. Do you need a lasting power of attorney certified for use in England and Wales?

If so the fee is £50 + VAT per lasting power of attorney. We need you to produce your ID in person.